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OFFICE OF THE
GAYESHPUR MUNICIPALITY
P.O.KATAGANJ, NADIA

NOTICE

Applications are invited for walk in interview on 22.01.2019 at 11-30 AM at Gayeshpur Municipality from female Indian Citizen for the temporary post of "Typist" preferably for Bengali type for official job on purely contractual Basis on a consolidated pay of initially Rs. 6000/- (Rupees six thousands only) per month at Gayeshpur Municipality, P.O.-Kataganj, Dist.-Nadia, West Bengal. Application should be written in applicants own handwriting as per following prescribed format address to Chairman, Gayeshpur Municipality with requisite documents in sealed envelope.

Affix recent
passport size
photograph

1. Application for the post of :
2. Name of the applicant (in Capital letters):
3. Father's /Husband's Name :
4. Present Address:
5. Permanent Address:
6. Date of Birth:
7. Age as on 01.01.2019:
8. Marital Status :
9. Nationality:
10. Religion:
11. Technical/Professional Qualification :
12. Experiences, if any:

Signature of the Applicant

Conditions:

1. Applicants should be 18 years and above but less than 47 years as on 01.01.2019
2. Applicants should have sound knowledge and speed in typing (both in English & Bengali).
3. Educational qualification of applicants must be higher secondary examination or its equivalent examination passed from any Board/Council.
4. Applicants should be a female.
5. Application should typed in municipal provided software package.

Documents to be attached with application:

1. Self attested age proof certificate.
2. Self attested Educational qualification proof.
3. Self attested Residential proof.
4. Self attested Technical/Professional qualification proof.
5. Self attested experience proof , if any

Date of type test & Walk in Interview on 22.01.2019 (Tuesday) at 11 A.M. at Municipal office building, Kataganj, Nadia.

Shukla
11/01/2019
Executive Officer
Gayeshpur Municipality
P.O. Kataganj, Dist. Nadia.

Memo No: GM/GL/ 2037(6) /2019

Date:11.01.2019

Copy for information & wide publication to:

- 1) The Bank Manager, SBI, Gayeshpur & Gandhi.
- 2) The Bank Manager, UBI ,Gokulpur
- 3) The Post Master, Gayeshpur,Gokulpur,kataganj,NSS.
- 4) The Office Notice Board, Gayeshpur Municipality.
- 5) The Unit Office, Gayeshpur Municipality
- 6) The Municipal website

Shukla
11/01/2019
Executive Officer
Gayeshpur Municipality
P.O. Kataganj, Dist. Nadia.